

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

December 1, 2009  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome  
President El-Hajj called the meeting to order at 7:02 p.m. and read the District Mission Statement.  
Members present:  
    Dianne ElHajj, President  
    Dustin Burns, Vice President  
    Barbara Ryan, Clerk  
    Allen Carlisle, Member  
    Dan Bartholomew, Member  
Administration present:  
    Dr. Patrick Shaw, Superintendent and Secretary to the Board  
    Karl Christensen, Assistant Superintendent, Business Services  
    Minnie Malin, Assistant Superintendent, Human Resources  
    Kristin Baranski, Director, Educational Services  
    Linda Vail, Executive Assistant and Recording Secretary
2. President El-Hajj invited Dawn Minutelli, vice principal at Chet F. Harritt School, to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda  
It was moved and seconded to approve the agenda.

**Motion: Burns Second: Carlisle Vote: 5-0**

**B. REPORTS AND PRESENTATIONS**

**1. Superintendent's Report**

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

**2. Report on the Status of Technology in Santee School District**

Ernie Nevares, Director of Instructional Technology, and Laura Spencer, Coordinator of Instructional Technology, provided an update on technology tools in place in classrooms and the status of teacher websites. The goal is for 100% of teachers to have a basic website functioning by March 2010. Professional development has begun for the Library Media Clerks and several other employees, who are learning 21<sup>st</sup> century skills and receiving training to upgrade their skills for the new Instructional Media Technician positions. Bernard Yeo, Director of Information Technology, and Matt Marsman, Systems Analyst, shared some of the challenges in technology implementation. As technology grows, the system management tasks grow. They shared information on Cloud Computing, which is the future direction for technology. The department hopes to have one school piloting Cloud Computing by the end of the school year.

Member Burns said school staffs say the technology department supports them doing whatever is necessary to keep teacher and student computers up and running.

Dr. Shaw also recognized the Principals, Ernie Nevares, and Laura Spencer for providing support for teachers at the schools. He commended teachers for developing websites as a communication tool for today and the future.

**3. Spotlight on Learning and the Use of Technology  
Recognition of Classroom Teacher, Larry Barbary**

Dr. Shaw introduced Larry Barbary and congratulated him on being recognized by the Technology Training Foundation of America as a "2009 Technology Hero". Mr. Barbary will receive 10 laptops for Cajon Park School. President El-Hajj presented Mr. Barbary with a certification of recognition. Mr. Barbary shared the "Moodle" site that he has created to provide lessons to students online. He has found students visit the site often when away from school and share information with other students from their school and from other schools.

#### 4. **Principal Presentation on Instructional Leadership: Chet F. Harritt School**

Andy Johnson, Principal, and Dawn Minutelli, Vice Principal, shared a presentation about Chet F. Harritt School and how Chet F. Harritt is a school that achieves, reads, and cares. Chet F. Harritt is a high performing school with an 844 API. A few of the programs and initiatives in place to promote student achievement includes: an independent Professional Learning Community, literacy development, Camp Clue, and peer mediation. The goal of the instructional leaders at Chet F. Harritt is to provide the best possible education for all students. The Board thanked Mr. Johnston and Mrs. Minutelli for a great job of sharing the daily events at Chet. F. Harritt School.

#### 5. **Presentation of the Board's Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and Santee Teachers Association (STA)**

Minnie Malin reported the Board's initial proposals to modify articles of the current collective bargaining agreement between Santee School District and the Santee Teachers Association. A public hearing will be held on December 15, 2009

#### C. **PUBLIC COMMUNICATION**

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

#### D. **CONSENT ITEMS**

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President El-Hajj invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 1.2. Set Date and Time of Board's Annual Organizational Meeting
- 1.3. Consideration to Cancel January 5, 2010 Board of Education Meeting
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations
- 2.4. Approval of Proposal from Capitol PFG for a School Facility Needs Analysis 2010 Update
- 3.1. Approval of 2010-15 Student Teaching Agreement with the University of San Diego
- 4.1. Personnel, Regular
- 4.2. Certification of Competence in Evaluation and Instructional Methodologies

It was moved and seconded to approve Consent Items.

**Motion: Burns Second: Ryan Vote: 5-0**

#### 1.1. **Junior High Intramural Sports Program**

Dr. Shaw introduced Joann Schulz, Vice Principal at Carlton Hills, who brought forward the suggestion to implement an intramural sports program for junior high students. This activity would provide afterschool activities for students, which is a goal of the Board. Parents would pay \$100 per student to participate in the program. The fee would pay for the coach stipends, referees, and the cost of transportation. All vice principals have agreed to oversee the program at their schools but participation in the program would be optional for schools. Mrs. Schultz would like to begin in January with basketball for boys and girls. There would be 8 weeks of regular play and then play-off games. Each school has a means to cover the cost for any students who wish to play and cannot afford to pay the fee.

Board members thought it was a fantastic idea and would build connections for schools. Member Bartholomew is concerned about the \$100 fee. He asked if students could make payments. He also asked if anyone coaching that was not an employee would go through the proper security channels, such as fingerprinting. Mrs. Malin assured the Board that they would.

Member Burns shared that he participated in a similar program when he was in school and it brought him a great deal of pride. He shared that referees might be available through the Boys and Girls Club and that sometimes high school students are looking for community service opportunities and may be interested in helping.

Member Bartholomew would like to seek fund raising opportunities to help reduce the program cost. Member Ryan suggested contacting service clubs to sponsor the program to reduce the costs for students. Member Bartholomew moved to approve implementing a fee based Junior High Intramural sports Program.

**Motion: Bartholomew Second: Burns Vote: 5-0**

#### 2.1. **Revision of the Strategic Plan Report Card**

Dr. Shaw reported that Executive Council reviewed the current strategic plan report card and felt that there were some things not reflected. The current report card tells how specific items were achieved but not the goals of the domains. Administration presented a revised report card that continues to reflect the seven domains of the strategic plan. The revisions include how the goals are being met and administration can use it to work towards until a new strategic plan is developed.

One of the things missed during the last strategic planning process was the assessment piece; how we will achieve our goals and how that can be reflected through the assessment. Dr. Shaw believes there may have been too many initiatives to focus on. Fewer objectives would provide more focused benchmarks. The 2006 process, which was the first in a long time, provided a great beginning toward strategic planning. The next time there can be more focus to define the direction and the path. Member Burns moved to approved the revised report card and post it on the District website.

**Motion: Burns Second: Carlisle Vote: 5-0**

## 2.2. Approval of First Period Interim Report

Karl Christensen reported that each year the District is required to submit a first interim report which includes a projected budget for the next three years. Following State actions in July, the District budget was revised. Since then the District has adopted a conceptual budget plan contemplating \$1.9 M in reductions for 2009-10 and \$3.6 M for 2010-11. If the budget plan materializes, the District is projected to end the year with the 3% reserve and a very small cushion. Some assumptions will change when the Governor proposes his mid-year budget revisions and the budget for next year.

Mr. Christensen recently met with the County Office to discuss the process towards our budget reduction plan. At this time, moving forward with a plan, the District will certify as positive. In order to continue to have a positive certification, substantial progress needs to be made for reductions between now and March. Administration plans to bring information to the Board in late January or early February through a Board workshop.

Member Ryan said there needs to be more ways to free up money that can be used more flexibly by possibly suspending requirements that are placed on us. Educational organizations need to be very proactive in looking for creative ways to help Districts through this. Mr. Christensen reported that County Chief Business Officers recently had a conference call with ACSA about taking items to the legislature with clear direction regarding flexibility, protected programs, and instructional materials. Mr. Christensen will provide information to the Board to have for the CSBA conference where budget will be a major topic. Dr. Shaw said it would be helpful if the federal restrictions on funds were eased.

Member Ryan moved to approve a positive certification regarding the District's ability to meet its financial obligations for the 2009-10 fiscal year.

**Motion: Ryan Second: Burns Vote: 5-0**

## 2.3. Approval of Chet F. Harritt Ball Field Construction Award

Mr. Christensen reported the base bid plus soft costs for the ball field at Chet F. Harritt, which is within the established budget of \$800,000. This bid allows the District to keep and use \$260,000 of grant funds that would otherwise need to be returned to the City of Santee. Beginning the ball fields will begin the process of moving the Pioneer Little League to make available the utilization of the Santee School Site.

Mr. Christensen will attend the staff meeting at Chet F. Harritt tomorrow to share this information with the staff and answer questions. The work will commence during winter break and seeding will be in March. The field should be open for use in summer 2010.

Member Carlisle asked about the cost of the total field improvement. Mr. Christensen said the cost of the two additional fields is about the same as the cost of this one field.

Member Ryan moved to award the construction work of one (1) field of the Chet F. Harritt Ball Field renovation construction as part of the Chet F. Harritt master lease-leaseback construction project to Barnhart-Heery Construction and authorize Administration to issue a notice to proceed.

**Motion: Ryan Second: Carlisle Vote: 5-0**

## 3.1. Consideration of Goals for the Advisory Council for Instruction (ACI)

Kristin Baranski, Director of Educational Services, presented the proposed goals identified for the ACI committee to work on for 2009-10.

1. Share ACI Curriculum and Instruction priorities related to budget,
2. Review and advise the District on revisions to the LEA plan,
3. Examine student achievement and progress toward established targets,
4. Explore programs to better meet the needs of all learners, and
5. Examine 21st century skills and instructional technology and these topics impact student learning.

ACI may also come up with ideas for potential budget savings.

Member Burns believes this list is plenty for ACI to address this year. Member Ryan would like to try to get more parents involved in the ACI committee. Dr. Shaw said he would work with the Professional Leadership Team to generate more parent participation. Member Burns moved to approve the goals for ACI for the 2009-10 school year.

**Motion: Burns Second: Ryan Vote: 5-0**

## **G. BOARD POLICIES AND BYLAWS**

1. **First Reading: New Board Policy 3515.3, Electronic Surveillance**

New Board Policy 3515.3 Electronic Surveillance was presented to the Board for a first reading. There were no questions or comments. The new policy will return for a second reading and request for approval.

2. **First Reading: Board Policy Annual Review:**

BP 1312.1	Complaints Concerning District Employees
BP 4116	Probationary/Permanent Status
BP 4315.1	Competence in Evaluation of Teachers
BP 5117	Intradistrict Open Enrollment
BP 6145	Extracurricular and Cocurricular Activities

Board Bylaw 9311 and Education Code 35160.5 require that the Board annually review the listed Board Policies. The Policies were submitted for a first reading. There were no questions or comments. The policies will return for a second reading and request for approval.

## **H. BOARD COMMUNICATION**

Member Burns shared that recently Pepper Drive students were at camp.

Board members confirmed dinner on December 3<sup>rd</sup> with Executive Council at 6:00 p.m.

Mrs. Baranski reported that the County has received 20,000 doses of the H1N1 vaccine and has approached vaccinators about scheduling clinics for next week. She met with principals this week to begin the planning process and is now waiting to hear back from County about the dates and the logistics.

Member Ryan said Children's Hospital is working to staff clinics for Santee. She made suggestions for the consent form which included taking off the "don't know" options, addressing only egg allergies, and making sure the date for the seasonal flu vaccine has a date. Without a date for the vaccine, students cannot be vaccinated.

Member El-Hajj asked if anyone can get a vaccine. Member Ryan said the School District controls the vaccine. Dr. Shaw will send out a school messenger notifying parents of the vaccine clinics. Member Ryan suggested checking how Poway provided consent forms with student names on the forms. Mrs. Baranski said we will need a lot of volunteers and she began contacting volunteers today.

## **I. CLOSED SESSION**

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)

*Purpose: Negotiations*

*Agency Negotiator: Minnie Malin, Assistant Superintendent, Human Resources*

*Employee Organizations: Santee Teachers Association*

*Classified School Employees Association*

2. **Liability Claims** (Gov't Code §54956.95)

*Claimant: Borrego Solar*

*Claim Against: Santee School District*

3. **Public Employee Performance Evaluation** (Govt. Code § 54957)

*Superintendent*

The Board entered closed session at 8:59 p.m.

## **J. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 9:48 p.m. No action was reported.

## **K. ADJOURNMENT**

The December 1, 2009 regular meeting adjourned at 9:48 p.m.